

What Information Do I Need to Gather?

- **School information:** address, phone, fax, principal's name
- **CSWS Area information:** Area in which your school resides and Area in which the students will perform for the CSWS festival
- **Other School Data:** Any special accommodations/needs for any student you are auditioning
- **Personal Contact Information:** home address, home phone, NAFME Membership # and Expiration Date
- **Student Information:** Student name, voice part, t-shirt size, height, and any comments regarding the student
- **Completed Student Audition file:** These should be saved to your computer (where you can find them later! 😊) in an MP3 or M4A file format and should be no larger than 10 MB in size.
- **Payment Information:** All auditioning students will be charged their \$28 CSWS fee at this time. If paying by Credit Card you will need to have the card handy. If paying by Check or School P.O. you will only need to type in the P.O. # if applicable. If you don't know it, that is OK.